

**IN THE IOWA ADMINISTRATIVE HEARINGS DIVISION  
UNEMPLOYMENT INSURANCE APPEALS BUREAU**

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**BRANDON S STEPANEK**  
Claimant

**APPEAL 24A-UI-02330-DZ-T**

**ADMINISTRATIVE LAW JUDGE  
DECISION**

**CENTER POINT-URBANA COMM SCH DIST**  
Employer

**OC: 02/11/24  
Claimant: Respondent (6)**

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Iowa Code § 96.4(3) – Able to and Available for Work

**STATEMENT OF THE CASE:**

Center Point-Urbana Comm Sch Dist, the employer/appellant,<sup>1</sup> appealed the Iowa Workforce Development (IWD) February 21, 2024, (reference 01) unemployment insurance (UI) decision. IWD found Mr. Stepanek eligible for REGULAR (state) UI benefits as of February 11, 2024 because IWD concluded that he is still employed with the employer in the same way he had been before he applied for UI benefits. IWD also concluded that the employer's account will not be charged for the UI benefits IWD pays Mr. Stepanek. On March 7, 2024, the Iowa Department of Inspections, Appeals, and Licensing (DIAL), UI Appeals Bureau mailed a notice of hearing to the employer and Mr. Stepanek for a telephone hearing scheduled for March 25, 2024.

The administrative law judge held a telephone hearing on March 25, 2024. The employer participated in the hearing through Doug Koerperich, executive director of human resources and operations. Mr. Stepanek participated in the hearing personally. The administrative law judge took official notice of the administrative record. The employer withdrew its appeal on the record.

**ISSUE:**

Should the employer's request to withdraw its appeal be granted?

**FINDINGS OF FACT:**

Having reviewed the evidence in the record, the administrative law judge finds: The employer requested to withdraw his appeal. The employer made its request verbally on the record during the hearing. The administrative law judge received the verbal request during the hearing.

**REASONING AND CONCLUSIONS OF LAW:**

An appellant may submit a written request to withdraw their appeal at any time before the administrative law judge issues a decision.<sup>2</sup> The employer requested to withdraw its appeal

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<sup>1</sup> Appellant is the person or employer who filed the appeal.

<sup>2</sup> Iowa Admin. Code r. 871-26.8(1).

verbally on the record during the hearing and before the administrative law judge issued a decision. Based on the available record in this appeal, and consistent with the applicable statutes and rules, the employer's request to withdraw its appeal should be approved.

**DECISION:**

The employer's request to withdraw its appeal of the February 21, 2024 (reference 01) UI decision is APPROVED. The February 21, 2024 (reference 01) UI decision that finds Mr. Stepanek eligible for UI benefits as of February 11, 2024, and relieves the employer of charges stands and remains in full force and effect.



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Daniel Zeno  
Administrative Law Judge

March 27, 2024  
Decision Dated and Mailed

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**APPEAL RIGHTS.** If you disagree with this decision, you or any interested party may:

1. Appeal to the Employment Appeal Board within fifteen (15) days of the date under the judge's signature by submitting a written appeal via mail, fax, or online to:

**Employment Appeal Board  
6200 Park Avenue Suite 100  
Des Moines, Iowa 50321  
Fax: (515)281-7191  
Online: eab.iowa.gov**

The appeal period will be extended to the next business day if the last day to appeal falls on a weekend or a legal holiday.

AN APPEAL TO THE BOARD SHALL STATE CLEARLY:

- 1) The name, address, and social security number of the claimant.
- 2) A reference to the decision from which the appeal is taken.
- 3) That an appeal from such decision is being made and such appeal is signed.
- 4) The grounds upon which such appeal is based.

An Employment Appeal Board decision is final agency action. If a party disagrees with the Employment Appeal Board decision, they may then file a petition for judicial review in district court.

2. If no one files an appeal of the judge's decision with the Employment Appeal Board within fifteen (15) days, the decision becomes final agency action, and you have the option to file a petition for judicial review in District Court within thirty (30) days after the decision becomes final. Additional information on how to file a petition can be found at Iowa Code §17A.19, which is online at <https://www.legis.iowa.gov/docs/code/17A.19.pdf> or by contacting the District Court Clerk of Court <https://www.iowacourts.gov/iowa-courts/court-directory/>.

**Note to Parties:** YOU MAY REPRESENT yourself in the appeal or obtain a lawyer or other interested party to do so provided there is no expense to Workforce Development. If you wish to be represented by a lawyer, you may obtain the services of either a private attorney or one whose services are paid for with public funds.

**Note to Claimant:** It is important that you file your weekly claim as directed, while this appeal is pending, to protect your continuing right to benefits.

**SERVICE INFORMATION:**

A true and correct copy of this decision was mailed to each of the parties listed.

**DERECHOS DE APELACIÓN.** Si no está de acuerdo con la decisión, usted o cualquier parte interesada puede:

1. Apelar a la Junta de Apelaciones de Empleo dentro de los quince (15) días de la fecha bajo la firma del juez presentando una apelación por escrito por correo, fax o en línea a:

**Employment Appeal Board  
6200 Park Avenue Suite 100  
Des Moines, Iowa 50321  
Fax: (515)281-7191  
En línea: eab.iowa.gov**

El período de apelación se extenderá hasta el siguiente día hábil si el último día para apelar cae en fin de semana o día feriado legal.

UNA APELACIÓN A LA JUNTA DEBE ESTABLECER CLARAMENTE:

- 1) El nombre, dirección y número de seguro social del reclamante.
- 2) Una referencia a la decisión de la que se toma la apelación.
- 3) Que se interponga recurso de apelación contra tal decisión y se firme dicho recurso.
- 4) Los fundamentos en que se funda dicho recurso.

Una decisión de la Junta de Apelaciones de Empleo es una acción final de la agencia. Si una de las partes no está de acuerdo con la decisión de la Junta de Apelación de Empleo, puede presentar una petición de revisión judicial en el tribunal de distrito.

2. Si nadie presenta una apelación de la decisión del juez ante la Junta de Apelaciones Laborales dentro de los quince (15) días, la decisión se convierte en acción final de la agencia y usted tiene la opción de presentar una petición de revisión judicial en el Tribunal de Distrito dentro de los treinta (30) días después de que la decisión adquiera firmeza. Puede encontrar información adicional sobre cómo presentar una petición en el Código de Iowa §17A.19, que se encuentra en línea en <https://www.legis.iowa.gov/docs/code/17A.19.pdf> o comunicándose con el Tribunal de Distrito Secretario del tribunal <https://www.iowacourts.gov/iowa-courts/court-directory/>.

**Nota para las partes:** USTED PUEDE REPRESENTARSE en la apelación u obtener un abogado u otra parte interesada para que lo haga, siempre que no haya gastos para Workforce Development. Si desea ser representado por un abogado, puede obtener los servicios de un abogado privado o uno cuyos servicios se paguen con fondos públicos.

**Nota para el reclamante:** es importante que presente su reclamo semanal según las instrucciones, mientras esta apelación está pendiente, para proteger su derecho continuo a los beneficios.

**SERVICIO DE INFORMACIÓN:**

Se envió por correo una copia fiel y correcta de esta decisión a cada una de las partes enumeradas.