

**IN THE IOWA ADMINISTRATIVE HEARINGS DIVISION  
UNEMPLOYMENT INSURANCE APPEALS BUREAU**

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**KEVONTE A BROWN**  
Claimant

**ADVANCE SERVICES INC**  
Employer

**APPEAL 23A-UI-10644-LJ-T**  
**ADMINISTRATIVE LAW JUDGE  
DECISION**

**OC: 09/10/23**  
**Claimant: Respondent (1-R)**

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Iowa Code § 96.6(2) – Timeliness of Protest  
Iowa Code § 96.7(2)a(6) – Appeal from the Statement of Charges

**STATEMENT OF THE CASE:**

On November 14, 2023, Advance Services Inc. (employer) filed an appeal from the statement of charges dated November 9, 2023, reference 05, for the third quarter of 2023. A hearing was held at 1:00 p.m. on Thursday, December 21, 2023, after phone communication to both parties. Kevonte A. Brown (claimant) informed clerical staff he would not be participating in the hearing. The employer participated through Melissa Lewien, Risk Manager. Employer’s Exhibit 1 was admitted into the record. The administrative law judge took official notice of the administrative record, including the SIDES notice of claim and protest information; the October 13, 2023 (reference 03) decision; the statement of charges; and the employer’s appeal.

**ISSUES:**

Was the employer’s protest timely?  
Was the employer’s appeal from the statement of charges timely?

**FINDINGS OF FACT:**

Having reviewed all of the evidence in the record, the administrative law judge finds: The claimant last worked for the employer on January 22, 2023. After separating from the employer, he filed a claim for benefits effective September 10, 2023. The notice of claim was provided to the employer through the online SIDES system, and an email notice was generated and sent to the employer on September 14, 2023. The employer responded to the notice of claim by filing a protest in SIDES on September 25, 2023, which was the protest deadline.

After receiving the employer’s protest, IWD held a fact-finding interview at 2:20 p.m. on October 10, 2023. Lewien participated in the interview. Following that interview, IWD issued the October 13, 2023 (reference 03) decision denying claimant benefits, determining he voluntarily quit employment with the employer on January 22, 2023. As of the date of this hearing, claimant has not appealed that decision.

Subsequently, the employer received the November 9, 2023 statement of charges (reference 05) reflecting charges to its account for the third quarter of 2023. Steve Volle reviewed the

statement and determined the employer should appeal the statement. The UI Appeals Bureau docketed the employer's appeal on November 14, 2023.

### **REASONING AND CONCLUSIONS OF LAW:**

For the reasons that follow, the administrative law judge concludes the employer did file a timely appeal to the statement of charges.

Iowa Code section 96.6(2) provides, in pertinent part:

Filing – determination – appeal.

2. Initial determination. A representative designated by the director shall promptly notify all interested parties to the claim of its filing, and the parties have ten days from the date of mailing the notice of the filing of the claim by ordinary mail to the last known address to protest payment of benefits to the claimant.

Iowa Code section 96.7(2)a(6) provides:

Employer contribution and reimbursements.

2. Contribution rates based on benefit experience.

a. (6) Within forty days after the close of each calendar quarter, the department shall notify each employer of the amount of benefits charged to the employer's account during that quarter. The notification shall show the name of each individual to whom benefits were paid, the individual's social security number, and the amount of benefits paid to the individual. An employer which has not been notified as provided in section 96.6, subsection 2, of the allowance of benefits to an individual, may within thirty days after the date of mailing of the notification appeal to the department for a hearing to determine the eligibility of the individual to receive benefits. The appeal shall be referred to an administrative law judge for hearing and the employer and the individual shall receive notice of the time and place of the hearing.

Iowa Admin. Code r. 871-26.4 provides, in relevant part:

2. An appeal from an initial decision concerning the allowance or denial of benefits shall be filed, by mail, facsimile, or e-mail, online, or in person, not later than ten calendar days, as determined by the postmark or the date stamp after the decision was mailed to the party at its last-known address and shall state the following:

- a. The name, address and social security number of the claimant;
- b. A reference to the decision from which appeal is taken; and,
- c. The grounds upon which the appeal is based.

3. Notwithstanding the provisions of subrule 26.4(2), a contributory employer, which has not previously received a notice of the filing of a valid claim for benefits, may appeal an individual's eligibility to receive benefits within 30 days from the mailing date of the quarterly statement of benefit charges.

4. Also notwithstanding the provisions of subrule 26.4(2), a reimbursable employer, which has not previously received a notice of the filing of a valid claim for benefits, may appeal an individual's eligibility to receive benefits within 15 days of the mailing date of the quarterly billing of benefit charges.

An employer may only appeal a claimant's eligibility for benefits through the quarterly statement of charges when it has not previously received notice of the filing of a valid claim for benefits. In this case, the employer received and responded to the notice of claimant's unemployment insurance claim. Therefore, the employer may not appeal the quarterly statement of charges. While the appeal is timely, it is not appropriate.

However, the employer was charged for benefits when it should not have been, as the claimant has been denied benefits based on his separation from employment. The employer followed the rules set forth on the statement of charges it received by filing the appeal to the statement of charges within thirty days. Accordingly, the account of the employer shall not be charged.

Once the Benefits Bureau issues an overpayment decision to the claimant, then the Tax Bureau can issue a credit back to the employer.

**DECISION:**

The November 9, 2023, reference 05, statement of charges for the third quarter of 2023 is affirmed, pending the outcome of the remanded issue. The employer has filed a timely appeal from that statement of charges.

**REMAND:**

This matter is remanded to the Benefits Bureau to issue an overpayment decision to claimant based on his disqualifying separation from employment; then to the Tax Bureau to place a credit on the employer's next Statement of Charges.



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Elizabeth A. Johnson  
Administrative Law Judge

December 22, 2023  
Decision Dated and Mailed

lj/scn

**APPEAL RIGHTS.** If you disagree with the decision, you or any interested party may:

1. Appeal to the Employment Appeal Board within fifteen (15) days of the date under the judge's signature by submitting a written appeal via mail, fax, or online to:

**Iowa Employment Appeal Board  
6200 Park Avenue Suite 100  
Des Moines, Iowa 50321  
Fax: (515)281-7191  
Online: eab.iowa.gov**

The appeal period will be extended to the next business day if the last day to appeal falls on a weekend or a legal holiday.

**AN APPEAL TO THE BOARD SHALL STATE CLEARLY:**

- 1) The name, address, and social security number of the claimant.
- 2) A reference to the decision from which the appeal is taken.
- 3) That an appeal from such decision is being made and such appeal is signed.
- 4) The grounds upon which such appeal is based.

An Employment Appeal Board decision is final agency action. If a party disagrees with the Employment Appeal Board decision, they may then file a petition for judicial review in district court.

2. If no one files an appeal of the judge's decision with the Employment Appeal Board within fifteen (15) days, the decision becomes final agency action, and you have the option to file a petition for judicial review in District Court within thirty (30) days after the decision becomes final. Additional information on how to file a petition can be found at Iowa Code §17A.19, which is online at <https://www.legis.iowa.gov/docs/code/17A.19.pdf> or by contacting the District Court Clerk of Court <https://www.iowacourts.gov/iowa-courts/court-directory/>.

**Note to Parties:** YOU MAY REPRESENT yourself in the appeal or obtain a lawyer or other interested party to do so provided there is no expense to Workforce Development. If you wish to be represented by a lawyer, you may obtain the services of either a private attorney or one whose services are paid for with public funds.

**Note to Claimant:** It is important that you file your weekly claim as directed, while this appeal is pending, to protect your continuing right to benefits.

**SERVICE INFORMATION:**

A true and correct copy of this decision was mailed to each of the parties listed.

**DERECHOS DE APELACIÓN.** Si no está de acuerdo con la decisión, usted o cualquier parte interesada puede:

1. Apelar a la Junta de Apelaciones de Empleo dentro de los quince (15) días de la fecha bajo la firma del juez presentando una apelación por escrito por correo, fax o en línea a:

**Iowa Employment Appeal Board  
6200 Park Avenue Suite 100  
Des Moines, Iowa 50321  
Fax: (515)281-7191  
En línea: eab.iowa.gov**

El período de apelación se extenderá hasta el siguiente día hábil si el último día para apelar cae en fin de semana o día feriado legal.

**UNA APELACIÓN A LA JUNTA DEBE ESTABLECER CLARAMENTE:**

- 1) El nombre, dirección y número de seguro social del reclamante.
- 2) Una referencia a la decisión de la que se toma la apelación.
- 3) Que se interponga recurso de apelación contra tal decisión y se firme dicho recurso.
- 4) Los fundamentos en que se funda dicho recurso.

Una decisión de la Junta de Apelaciones de Empleo es una acción final de la agencia. Si una de las partes no está de acuerdo con la decisión de la Junta de Apelación de Empleo, puede presentar una petición de revisión judicial en el tribunal de distrito.

2. Si nadie presenta una apelación de la decisión del juez ante la Junta de Apelaciones Laborales dentro de los quince (15) días, la decisión se convierte en acción final de la agencia y usted tiene la opción de presentar una petición de revisión judicial en el Tribunal de Distrito dentro de los treinta (30) días después de que la decisión adquiriera firmeza. Puede encontrar información adicional sobre cómo presentar una petición en el Código de Iowa §17A.19, que se encuentra en línea en <https://www.legis.iowa.gov/docs/code/17A.19.pdf> o comunicándose con el Tribunal de Distrito Secretario del tribunal <https://www.iowacourts.gov/iowa-courts/court-directory/>.

**Nota para las partes:** USTED PUEDE REPRESENTARSE en la apelación u obtener un abogado u otra parte interesada para que lo haga, siempre que no haya gastos para Workforce Development. Si desea ser representado por un abogado, puede obtener los servicios de un abogado privado o uno cuyos servicios se paguen con fondos públicos.

**Nota para el reclamante:** es importante que presente su reclamo semanal según las instrucciones, mientras esta apelación está pendiente, para proteger su derecho continuo a los beneficios.

**SERVICIO DE INFORMACIÓN:**

Se envió por correo una copia fiel y correcta de esta decisión a cada una de las partes enumeradas.