

**IOWA WORKFORCE DEVELOPMENT  
Unemployment Insurance Appeals Section  
1000 East Grand—Des Moines, Iowa 50319  
DECISION OF THE ADMINISTRATIVE LAW JUDGE  
68-0157 (7-97) – 3091078 - EI**

**COLLEEN A O'CONNOR  
906 SYCAMORE ST  
MUSCATINE IA 52761**

**BOSTON WINDOW CLEANING INC  
THE MILLARD GROUP  
7301 N CICERO AVE  
LINCOLNWOOD IL 60712**

**PERSONNEL PLANNERS INC  
PO BOX 803937  
CHICAGO IL 60680-3937**

**Appeal Number: 04A-UI-03596-DWT  
OC 11/23/03 R 04  
Claimant: Respondent (6)**

**This Decision Shall Become Final**, unless within fifteen (15) days from the date below, you or any interested party appeal to the Employment Appeal Board by submitting either a signed letter or a signed written Notice of Appeal, directly to the **Employment Appeal Board, 4th Floor—Lucas Building, Des Moines, Iowa 50319.**

The appeal period will be extended to the next business day if the last day to appeal falls on a weekend or a legal holiday.

STATE CLEARLY

1. The name, address and social security number of the claimant.
2. A reference to the decision from which the appeal is taken.
3. That an appeal from such decision is being made and such appeal is signed.
4. The grounds upon which such appeal are based.

YOU MAY REPRESENT yourself in this appeal or you may obtain a lawyer or other interested party to do so provided there is no expense to Workforce Development. If you wish to be represented by a lawyer, you may obtain the services of either a private attorney or one whose services are paid for with public funds. It is important that you file your claim as directed, while this appeal is pending, to protect your continuing right to benefits.

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(Administrative Law Judge)

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(Decision Dated & Mailed)

871IAC26.8(1) - Withdrawal of Appeal

STATEMENT OF THE CASE:

Boston Window Cleaning, Inc. (employer) appealed a representative's March 19, 2004 decision (reference 01) that concluded Colleen A. O'Connor (claimant) was qualified to receive unemployment insurance benefits, and the employer's account was subject to charge because the claimant was temporarily unemployed or on a layoff in November. A hearing was scheduled for April 21, 2004. Prior to the hearing, the employer made a request to withdraw its appeal. Based on the employer's withdrawal request and the law, the administrative law judge enters the following findings of fact, reasoning and conclusions of law, and decision.

FINDINGS OF FACT:

The employer's representative, Personnel Planners, Inc., submitted a written request on April 20, 2004, to withdraw the employer's appeal in this matter.

REASONING AND CONCLUSIONS OF LAW:

871 IAC 26.8(1) provides:

(1) An appeal may be withdrawn at any time prior to the issuance of a decision upon the request of the appellant and with the approval of the presiding officer to whom the case is assigned. Requests for withdrawal may be made in writing or orally, provided the oral request is tape-recorded by the presiding officer.

The employer's request to withdraw its appeal is approved.

DECISION:

The representative's March 19, 2004 decision (reference 01) is affirmed. The employer's request to withdraw its appeal is approved. The claimant is qualified to receive unemployment insurance benefits as of November 23, 2003, provided she meets all other eligibility requirements. The employer's account may be charged for benefits paid to the claimant.

dlw/kjf