

**IOWA WORKFORCE DEVELOPMENT  
UNEMPLOYMENT INSURANCE APPEALS BUREAU**

68-0157 (9-06) - 3091078 - EI

**KATHERINE J ARMSTRONG**  
Claimant

**APPEAL NO: 18A-UI-09185-JTT**

**ADMINISTRATIVE LAW JUDGE  
DECISION**

**IOWA WORKFORCE DEVELOPMENT  
DEPARTMENT**

**OC: 08/12/18**  
**Claimant: Appellant (6)**

Iowa Code § 17A.12(3) – Default Decision  
Iowa Admin. Code r. 871-26.14(7) – Dismissal of Appeal on Default

**STATEMENT OF THE CASE:**

Katherine Armstrong filed an appeal from the August 28, 2018, reference 03, decision that warned Ms. Armstrong that she was required to make two job contacts each week of her unemployment insurance claim. The decision stated that Ms. Armstrong had reported zero job contacts for the week that ended August 25, 2018. The decision warned Ms. Armstrong that she could be disqualified for benefits for any future claim week during which she failed to make the required number of job contacts. A notice of hearing was mailed to Ms. Armstrong's last-known address of record for a telephone hearing to be held at 9:05 a.m. on September 20, 2018. The hearing in this matter was consolidated with the hearing in Appeal Number 18A-UI-09184-JTT. A review of the Appeals Bureau's conference call system indicates that Ms. Armstrong failed to respond to the hearing notice instructions to register a telephone number at which she could be reached for the hearing. Based upon the claimant/appellant's failure to participate in the hearing and the law, the administrative law judge enters the following findings of fact, reasoning and conclusions of law and decision.

**ISSUE:**

Should the appeal be dismissed based upon the claimant/appellant not participating in the hearing?

**FINDINGS OF FACT:**

Claimant Katherine Armstrong is the appellant in this matter and in a companion appeal matter. Ms. Armstrong was properly notified of the appeal hearing set for 9:05 a.m. on September 20, 2018 through the hearing notice that was mailed to her last-known address of record on September 7, 2018. Because there were to cases set for a consolidated hearing, the Appeals Bureau mailed two hearing notices to Ms. Armstrong regarding the same consolidated hearing. Ms. Armstrong failed to comply with the hearing notice instructions to register a telephone number at which she could be reached for the hearing. Ms. Armstrong did not participate in the hearing or request a postponement of the hearing as required by the hearing notice.

The August 28, 2018, reference 03, decision warned Ms. Armstrong that she was required to make two job contacts each week of her unemployment insurance claim. The decision stated that Ms. Armstrong had reported zero job contacts for the week that ended August 25, 2018. The decision warned Ms. Armstrong that she could be disqualified for benefits for any future claim week during which she failed to make the required number of job contacts.

### **REASONING AND CONCLUSIONS OF LAW:**

The Iowa Administrative Procedures Act at Iowa Code § 17A.12(3) provides in pertinent part:

If a party fails to appear or participate in a contested case proceeding after proper service of notice, the presiding officer may, if no adjournment is granted, enter a default decision or proceed with the hearing and make a decision in the absence of the party. ... If a decision is rendered against a party who failed to appear for the hearing and the presiding officer is timely requested by that party to vacate the decision for good cause, the time for initiating a further appeal is stayed pending a determination by the presiding officer to grant or deny the request. If adequate reasons are provided showing good cause for the party's failure to appear, the presiding officer shall vacate the decision and, after proper service of notice, conduct another evidentiary hearing. If adequate reasons are not provided showing good cause for the party's failure to appear, the presiding officer shall deny the motion to vacate.

Iowa Administrative Code rule 871-26.14(7) provides:

(7) If a party has not responded to a notice of telephone hearing by providing the appeals bureau with the names and telephone numbers of the persons who are participating in the hearing by the scheduled starting time of the hearing or is not available at the telephone number provided, the presiding officer may proceed with the hearing. If the appealing party fails to provide a telephone number or is unavailable for the hearing, the presiding officer may decide the appealing party is in default and dismiss the appeal as provide in Iowa Code section 17A.12(3). The record may be reopened if the absent party makes a request to reopen the hearing in writing under subrule 26.8(3) and shows good cause for reopening the hearing.

a. If an absent party responds to the hearing notice while the hearing is in progress, the presiding officer shall pause to admit the party, summarize the hearing to that point, administer the oath, and resume the hearing.

b. If a party responds to the notice of hearing after the record has been closed and any party which has participated is no longer on the telephone line, the presiding officer shall not take the evidence of the late party.

c. Failure to read or follow the instructions on the notice of hearing shall not constitute good cause for reopening the record.

Iowa Administrative Code rule 871-26.8(4) provides:

(4) A request to reopen a record or vacate a decision must be made in writing. If necessary, the presiding officer may hear, ex parte, additional information regarding the request for reopening. The granting or denial of such a request may be used as grounds for appeal to the employment appeal board of the department of inspections and appeals upon the issuance of the presiding officer's final decision in the case.

The claimant/appellant appealed the representative's decision but failed to participate in the hearing. The claimant/appellant has therefore defaulted on her appeal pursuant to Iowa Code §17A.12(3) and Iowa Admin. Code r. 871-24.14(7), and the representative's decision remains in force and effect.

If the claimant/appellant disagrees with this decision, pursuant to the rule, the claimant/appellant must make a written request to the administrative law judge that the hearing be reopened within 15 days after the mailing date of this decision. The written request should be mailed to the administrative law judge at the address listed at the end of this decision and must explain the good cause that prevented the claimant/appellant from participating in the hearing at its scheduled time.

**DECISION:**

The August 28, 2018, reference 03, decision is affirmed. The decision that warned the claimant that she was required to make two job contacts each week of her unemployment insurance claim and that warned the claimant she could be disqualified for benefits for any future claim week during which she failed to make the required number of job contacts, remains in effect.

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James E. Timberland  
Administrative Law Judge  
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Decision Dated and Mailed

jet/rvs