

**IOWA WORKFORCE DEVELOPMENT  
UNEMPLOYMENT INSURANCE APPEALS BUREAU**

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**LINDA L HICKSON**  
Claimant

**THE UNIVERSITY OF IOWA**  
Employer

**APPEAL 17A-UI-05410-JP-T**  
**ADMINISTRATIVE LAW JUDGE  
DECISION**

**OC: 04/16/17**  
**Claimant: Appellant (4)**

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Iowa Code § 96.5(7) – Receipt of Vacation Pay/PTO

**STATEMENT OF THE CASE:**

The claimant filed an appeal from the May 16, 2017, (reference 04) unemployment insurance decision that deducted vacation pay/PTO from benefits. After due notice was issued, a telephone conference hearing was held on June 7, 2017. Claimant participated. Employer participated through benefits specialist Mary Eggenburg. Employer Exhibit 1 was admitted into evidence with no objection. Claimant Exhibit A was admitted into evidence with no objection. Official notice was taken of the administrative record, including claimant's benefit payment history, claimant's wage history, and fact-finding documents, with no objection.

**ISSUES:**

Did the claimant receive vacation pay or PTO at separation?

Is that amount deductible from benefits, and if so, for what period?

**FINDINGS OF FACT:**

Having reviewed all of the evidence in the record, the administrative law judge finds: Claimant was separated on April 11, 2017. The last day of work was April 11, 2017. Claimant received pay for accumulated but unused vacation pay/paid time off (PTO) in the amount of \$3,887.15, equivalent to 157.12 hours, based upon a rate of pay at \$24.74 per hour. The employer did on the notice of claim designate a period of time to which an approximate amount of vacation pay/PTO was to be applied; including a hand written estimated date range starting April 12, 2017. Claimant's weekly benefit amount (WBA) is \$480.00. Claimant worked 40 hours per week at \$24.74 per hour for a gross weekly amount of \$989.60. Claimant worked four ten hour days per week (Tuesday through Friday). Claimant filed a claim for benefits with an effective date of April 16, 2016.

For the week ending April 15, 2017, \$742.20 is allocated as vacation pay/PTO accounting for 30 hours of work. For the week ending April 22, 2017, \$989.60 is allocated as vacation pay/PTO accounting for 40 hours of work. For the week ending April 29, 2017, \$989.60 is allocated as vacation pay/PTO accounting for 40 hours of work. For the week ending May 6, 2017, \$989.60 is allocated as vacation pay/PTO accounting for 40 hours of work. For the week ending May 13, 2017, \$176.15 is allocated as vacation pay/PTO accounting for 7.12 hours of work.

## REASONING AND CONCLUSIONS OF LAW:

For the reasons that follow, the administrative law judge concludes the vacation pay/PTO was not deducted in the correct amount, but was for the correct period.

Iowa Code section 96.5(7) provides:

An individual shall be disqualified for benefits: ...

### 7. *Vacation pay.*

a. When an employer makes a payment or becomes obligated to make a payment to an individual for vacation pay, or for vacation pay allowance, or as pay in lieu of vacation, such payment or amount shall be deemed "wages" as defined in section 96.19, subsection 41, and shall be applied as provided in paragraph "c" hereof.

b. When, in connection with a separation or layoff of an individual, the individual's employer makes a payment or payments to the individual, or becomes obligated to make a payment to the individual as, or in the nature of, vacation pay, or vacation pay allowance, or as pay in lieu of vacation, and within ten calendar days after notification of the filing of the individual's claim, designates by notice in writing to the department the period to which the payment shall be allocated; provided, that if such designated period is extended by the employer, the individual may again similarly designate an extended period, by giving notice in writing to the department not later than the beginning of the extension of the period, with the same effect as if the period of extension were included in the original designation. The amount of a payment or obligation to make payment, is deemed "wages" as defined in section 96.19, subsection 41, and shall be applied as provided in paragraph "c" of this subsection 7.

c. Of the wages described in paragraph "a" (whether or not the employer has designated the period therein described), or of the wages described in paragraph "b", if the period therein described has been designated by the employer as therein provided, a sum equal to the wages of such individual for a normal workday shall be attributed to, or deemed to be payable to the individual with respect to, the first and each subsequent workday in such period until such amount so paid or owing is exhausted. Any individual receiving or entitled to receive wages as provided herein shall be ineligible for benefits for any week in which the sums, so designated or attributed to such normal workdays, equal or exceed the individual's weekly benefit amount. If the amount so designated or attributed as wages is less than the weekly benefit amount of such individual, the individual's benefits shall be reduced by such amount.

d. Notwithstanding contrary provisions in paragraphs "a", "b", and "c", if an individual is separated from employment and is scheduled to receive vacation payments during the period of unemployment attributable to the employer and if the employer does not designate the vacation period pursuant to paragraph "b", then payments made by the employer to the individual or an obligation to make a payment by the employer to the individual for vacation pay, vacation pay allowance or pay in lieu of vacation shall not be deemed wages as defined in section 96.19, subsection 41, for any period in excess of one week and such payments or the value of such obligations shall not be deducted for any period in excess of one week from the unemployment benefits the individual is otherwise entitled to receive under this chapter. However, if the employer designates more than one week as the vacation period pursuant to paragraph "b", the vacation pay, vacation pay allowance, or pay in lieu of vacation shall be considered wages and shall be deducted from benefits.

e. If an employer pays or is obligated to pay a bonus to an individual at the same time the employer pays or is obligated to pay vacation pay, a vacation pay allowance, or pay in lieu of vacation, the bonus shall not be deemed wages for purposes of determining benefit eligibility and amount, and the bonus shall not be deducted from unemployment benefits the individual is otherwise entitled to receive under this chapter.

Iowa Admin. Code r. 871-24.16(3) provides:

**(3)** If the employer fails to properly notify the department within ten days after the notification of the filing of the claim that an amount of vacation pay, either paid or owed, is to be applied to a specific vacation period, the entire amount of the vacation pay shall be applied to the one-week period starting on the first workday following the last day worked as defined in subrule 24.16(4). However, if the individual does not claim benefits after layoff for the normal employer workweek immediately following the last day worked, then the entire amount of the vacation pay shall not be deducted from any week of benefits.

The general policy underlying the deductibility of vacation pay/PTO from benefit eligibility is “that even though one is unemployed during certain weeks, he or she is not entitled to unemployment benefits for weeks if receiving or having received vacation pay therefor.” *Lefebure Corp. v. Iowa Dep’t of Job Serv.*, 341 N.W.2d 768, 771 (Iowa 1983); see also, 14 A.L.R.4th 1175 §2(a) (1982). Thus, “vacation pay” is deductible because it is considered a form of “wage,” which the statute further defines as any “remuneration for personal services . . .” Iowa Code § 96.19(41). The purpose behind all the deductible payment provisions of the unemployment law is to prevent claimants from receiving benefits for any week or portion thereof in which they are also receiving a wage substitute payment from their employer. The law allows employers to designate the period of time to which a lump sum payment is allocated so that claimants have to exhaust their wage substitute payments before drawing benefits. The employer did designate a time period (starting April 12, 2017) to which the vacation pay/PTO is to apply. \$3,711.00 is applied to be deducted for the four week period ending May 6, 2017; it is noted that claimant did not file a claim for benefits for the week ending April 15, 2017. Therefore, \$176.15 is deducted for the week ending May 13, 2017 and claimant is able to receive partial unemployment insurance benefits for the week ending May 13, 2017 if she is otherwise eligible.

**DECISION:**

The May 16, 2017, (reference 04) unemployment insurance decision is modified in favor of the appellant. The vacation pay/PTO was not correctly deducted. \$176.15 is deducted for the three week period ending May 13, 2017 and claimant is able to receive partial unemployment insurance benefits for the week ending May 13, 2017, if she is otherwise eligible.

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Jeremy Peterson  
Administrative Law Judge

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Decision Dated and Mailed

jp/rvs